



Government of the People's Republic of Bangladesh
Directorate of Secondary and Higher Education
Bangladesh, Dhaka.
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No: 37.02.0000.104.03.003.23.3364

Date: 22/11/2023

Office Order

Md. Monsur Ali (25376), Lecturer (Bangla), Dhaka College, Dhaka has been granted earned leave on half average pay (Ex-Bangladesh leave) for the purpose of treatment in Thailand for 9 (Nine) days from 03.12.2023 to 11.12.2023 or from the charge hand over date to 9 (Nine) days. This leave is granted under the following terms and conditions.

Terms and Conditions:

- a) The Officer will not be allowed to overstay abroad beyond the sanctioned time;
- b) The Officer will report to the concerned authority soon after his/her coming back to the home country;
- c) The Officer will draw his/her pay and allowances in local currency as per rules, no part of it should be drawn in foreign currency;
- d) All related expenses of the travel will be borne by himself/herself;
- e) The stated travelling expenses will have to be shown in the income tax return as per rules; and
- f) The Provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable in this regard. This is to say, the officer has to start her leave within the 35 (Thirty Five) days from the date of this order as this order will not remain in force after the 35 (Thirty Five) days from the making thereof.

This order has been issued with the approval of the competent authorities.

Fariq
22.11.2023

Md. Tanvir Hasan
Assistant Director (College-2)
ad_college2@dshe.gov.bd

No: 37.02.0000.104.03.003.23.3364/1(11)

Date: 22/11/2023

Copy for kind information and Necessary Action (Not as per Seniority):

1. Senior Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
2. Secretary, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.

3. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
4. Chairman, Bangladesh Civil Aviation Authority, Bangladesh, Dhaka.
5. Immigration Officer, Departure Department.....
6. Chief Accounts Officer Ministry of Education, 45 Purana Paltan, Dhaka.
7. Principal
8. Mr/Mrs.....
9. Division/ District/Upazilla accounts officer.....
10. Personal Assistant to the Director General, Secondary and Higher Education
Department, Bangladesh, Dhaka.
11. Office Copy.