

Government of the People's Republic of Bangladesh
Directorate of Secondary and Higher Education
Bangladesh, Dhaka.
www.dshe.gov.bd

No-37.02.0000.104.25.003.23.3109

Date: 19 October 2023

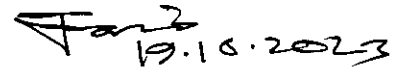
Office Order

Mst. Laizu Akhtar (16251), (Assistant Professor, Political Science) OSD at the Directorate of Secondary and Higher Education, (DSHE), Dhaka, Attached: Mohammadpur Govt. College, Dhaka; has been granted earned leave on half average pay (Ex-Bangladesh Leave) to travel in companion with husband in the United Kingdom & Italy for 15 (fifteen) days from 09/11/2023 to 23/11/2023 days or from the charge hand over date to 15 (fifteen) days. This leave is granted under the following terms & conditions:

Terms and Conditions:

- 1) The officer will not be allowed to stay abroad more than the approved time.
- 2) The officer will inform the concerned authority soon after his/her return.
- 3) The officer will draw his/her pay and allowances in local currency as per rules. No part of it should be drawn in foreign currency.
- 4) All related expenses of the travel will be borne by himself/herself.
- 5) Travelling expenses will have to be shown in the income tax return.
- 6) If it is necessary to take extra leave in addition to the approved leave, the authority has to be informed through the concerned Embassy/High Commission as per the rules.
- 7) The Provision of Rule 34 of Appendix VIII of BSR (Part-1) is applicable in this regard. That is to say, the officer has to start his/her leave within the 35 (thirty five) days from the date of this order as this order will not remain in force after the 35 (thirty five) days from the making thereof.

This order has been issued with the approval of the competent authority.



(Md. Tanvir Hasan)
Assistant Director (College-2)

No-37.02.0000.104.25.003.23.3109/1(12)

Date: 19 October 2023

Copy for kind information and necessary action (not as per seniority),

1. Secretary, Secondary and Higher Education Division. Ministry of Education. Secretariat of Bangladesh. Dhaka.
2. Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.
3. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
4. Chairman, Bangladesh Civil Aviation Authority.
5. Immigration officer, Departure Department.....
6. Chief Accounts Officer, Ministry of Education, 45 Purana Paltan, Dhaka.
7. PS to Chairman, Bangladesh Accreditation Council, Dhaka.
8. Mr. /Mrs.....
9. Division/District/Upazilla Accounts Officer.....
10. PS to Director General, Directorate of Secondary and Higher Education, Bangladesh, Dhaka.
11. District/Upazila Accounts Officer
12. Office Copy.


19.10.2023

(Md. Tanvir Hasan)
Assistant Director (College-2)