



Government of the People's Republic of Bangladesh
Directorate of Secondary and Higher Education
Bangladesh, Dhaka.
www.dshe.gov.bd



No: 37.02.0000.104.03.002.23.3469

Date: 05.12.2023

Office Order

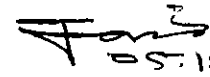
The undersigned is directed to inform that the authority is pleased to grant Ex-Bangladesh leave to the officers mentioned in the table below under the following terms & Condition:

Serial No.	Name, Designation & Present Address	Name of the Country	Purpose & Duration	Types of Leave
1.	Rajib Kumar Das (22089) Assistant Professor (English) Bagerhat Govt. Girls College, Bagerhat	India	For the purpose of Treatment for 18 (eighteen) days from 13.12.2023 to 30.12.2023	Vacation Period Leave
2.	Sultan Mahmud (25401) Assistant Professor (Bangla) Netrakona Government College, Netrakona	India	For the purpose of Treatment of Father-in-law for 16 (sixteen) days from 13.12.2023 to 28.12.2023	Vacation Period Leave

Terms and Conditions:

- The Officers will not be allowed to overstay abroad beyond the sanctioned time;
- The Officers will report to the concerned authority soon after their return;
- The Officers will draw their pay and allowances in local currency as per rules, no part of it should be drawn in foreign currency;
- All related expenses of the travel will be borne by themselves; and
- The stated travelling expenses will have to be shown in the income tax return as per rules.

This order has been issued with the approval of the competent authorities.


05.12.2023

Md. Tanvir Hasan

Assistant Director (College-2)
ad_college2@dshe.gov.bd

No: 37.02.0000.104.03.002.23.3469 (11)

Date: 05.12.2023

Copy for kind information and Necessary Action (Not as per Seniority):

- Senior Secretary, Ministry of Foreign Affairs, Shegun Bagicha, Dhaka.

2. Secretary, Secondary and Higher Education Division, Ministry of Education, Bangladesh Secretariat, Dhaka.
3. Director General, Directorate of Immigration and Passport, Agargaon, Dhaka.
4. Chairman, Bangladesh Civil Aviation Authority, Bangladesh, Dhaka.
5. Immigration Officer, Departure Department.....
6. Chief Accounts Officer Ministry of Education, 45 Purana Paltan, Dhaka.
7. Principal
8. Mr/Mrs.....
9. Division/ District/Upazilla accounts officer.....
10. Personal Assistant to the Director General, Secondary and Higher Education Department, Bangladesh, Dhaka.
11. Office Copy.